Submit Registered Receiver's Consignment Form (Online)

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Conditions

A consignment form must be submitted within 48 hours of the receiver taking possession of a consignment of rock lobster. Copies of all electronic records must be retained for 5 years.

Applies to:

MFL Holder	No
MFL Online Operator	No
Master	No
Receiver	No
Receiver Online Operator	Yes

Requirements

You must be currently registered and nominated as a Receiver Online Operator.

Instructions

1. Open the **Fish Eye** website.

The **Log On** screen displays.

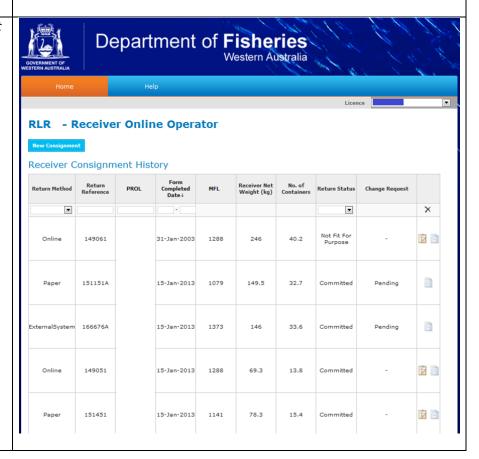
- 2. Complete the following fields:
- a) User ID
- b) Password
- c) Click the **Log On** button.

The opening screen will display.

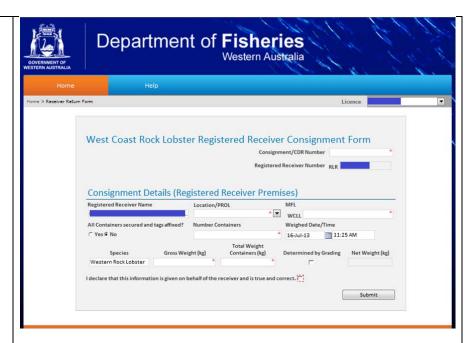


The Receiver Consignment History will display.

3. Click on the **New Consignment** button and a new return form will display.

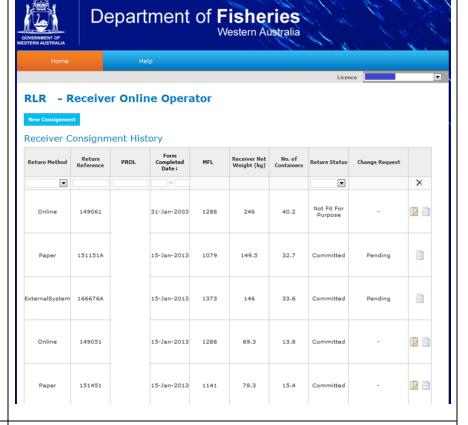


- 4) Complete all the details requested.
- 5. Click in the checkbox to declare the information is true and correct.
- 6. Click on the **Submit** button.



After processing the **Return Status** will show as:

- Committed if it was successfully submitted; or
- Not fit for Purpose or Invalid if there was an error or missing information.



Fish Eye Helpline and Support

A dedicated Fish Eye and CatchER Helpline is in operation from 8.30am to 4.30pm, Monday to Friday. The Helpline will answer questions related to Fish Eye.

Email: Fisheye.Support@fish.wa.gov.au

Phone: 1300 550 763

Online Troubleshooting Guide for Fish Eye issues

An online troubleshooting guide is available on the Department of Fisheries website.

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